

APPENDIX D

No	Risk Title	Description	Impact	Chance	Score	Mitigating Actions	Ownership
1	High workload	One or both Committees overloaded	3	3	9	Increase frequency of meetings if peaks occur Utilise Overview & Scrutiny Task & Finish Groups to support policy work or use other informal mechanisms	Committee Chairs CX
2	Cost	New system becomes more costly than existing	2	2	4	Low risk as Members can control cost of Member allowances	Council
3	Ineffective use of Senior Managers' time	Senior Managers' time tied to preparation and attendance at Committees	2	3	6	Design and allocation of functions to Committee alleviates this risk	Committee Chairs CX
4	Less effective	Councillors find the system less effective than present, after allowing for bedding in	4	2	8	Revert to existing system or adjust on 12 month review	Council

Note - Risks scoring:

- between 20-25 are deemed to be very high
- between 12-19 are deemed to be high
- between 8-12 are classified as medium risk
- below 8 are considered to be low risk